



GARNTÉG PRIMARY SCHOOL

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School Website: www.garntegprimary.co.uk

17.03.21

Dear Parent /Carer,

Thank you for your continued support during these unprecedented times. As a school we are continually reviewing procedures to ensure the safety of our pupils. To alleviate the volume of pupils and parents at the gate when picking up at the end of the school day in the afternoon, we have decided to trial the following procedures and times for **collection only** the drop off in the morning will remain the same as this is working well:

Please arrive at your allotted time one adult only and wear a mask:

From Thursday 18th March pm collection times

Foundation Phase Parents collection (Reception – Y2) pupils **without siblings** to be collected from the **bottom gate** only:

2:40 - Class 6 Ms Carroll

2:45 - Class 5 Mrs Lee

2:50 - Class 4 Ms Brooks

2:55 - Class 3 Ms Bones

3:00 - Class 2 Mr Key

3:05 - Class 1 Mrs Ngwenya

Foundation Phase pupils **with siblings** and **all KS2** pupils will be collected from **top main gates** at following times:

Surnames **A-G COLLECTION 2.45**

H-M COLLECTION 2.50

N- S COLLECTION 3:00 (this has changed from 2:55)

T-Z COLLECTION 3.05

Morning drop off procedures and times will **remain the same** as this week so far. Times and procedures for Nursery pupils will also remain the same.

Once again thank you for your support with keeping all of our pupils and our community safe.

Yours sincerely,

Mrs S E Roche

Head teacher Garnteg Primary school

L Sparkes

Chair of Governors Garnteg Primary School



We're introducing
thrive
in our Setting